

APPENDIX-D

Form of application for part final withdrawal of money from the Zilla Parishad Provident Fund for house building purchase of redemption of house and house sites, higher education purposes of marriage of medical expenses.

1. Name of subscriber ::
2. Designation ::
3. Pay ::
4. Date of Birth ::
5. Date of enter into service ::
6. (a) Bank A/C.No. ::

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(Xerox copy of Bank Pass Book should be enclosed)

- (b) Bank/Branch Name & Code No. ::

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7. Name of the Provident Fund Account No. ::

- (a) Balance at the credit of the subscriber on the date of application.
In the case of a part final withdrawal of house building and marriage purchase as well as purchase of house/house-sites.

The total balance at the credit of all the provident funds should be taken into account, if the subscriber subscribers to or more than one provident.

- (b) If it is a second part final withdrawals for the purchase of carrying out additions and alterations to or reconstructions of a house acquired with the held if withdrawal already made of which may be made in future from the provident fund.
 - i. Amount of part final withdrawal already taken.
 - ii. Balanced at credit at the time of making the first part final withdrawal.

8. Amount required in the case of construction of house or for the purchase of a house-site , the No. of installments in which it is required should state.

9. The purpose for which the amount is required.

- (a) If it is for house building or for the purpose for purchasing a house site or for the expenses purposes of repayment of any loan taken under.

- i. For purchasing a house.
- ii. For construction, reconstruction of house.
- iii. For redemption of house.
- iv. For making additions of alterations to house.
- v. For purchase of house site.
- vi. For repayment of loan expressly taken for the purchase of a house site and
- vii. For repayment of any loan taken under.

(b) It is for higher Education.

- i. relationship with the person (who is actually dependent on the subscriber/for whom the withdrawals is required).
- ii. The specific course taken by the person and the name of beyond the high school stage.
- iii. Whether the course is for more than three years and beyond the high school stage.
- iv. Whether this is the first of the second withdrawal for the current year
- v. The date of previous withdrawal of advance, if any taken for this purpose.

© If it is for marriage or betrothal expenses.

- i. Whether for marriage or betrothal ceremony of the subscriber daughter/son or for any other female relating dependent of the subscriber who has no daughter .
- ii. Whether any advance under ordinary rules has been drawn respect of the betrothal ceremony of marriage for which the present withdrawal is sought for.
- iii. Actual date fixed for celebration of the betrothal ceremony or marriage or marriages.

10.

- i. Total service including broken periods, if any,
- ii. Oeruid if service required on the date of application for attaining the age of superannuation and
- iii. The date of superannuation.

11.

- i. Actual cost of acquiring the house of house-site.
- ii. Anticipated cost of house proposal to be built/rebuilt.
- iii. Anticipated cost of additions or alterations to be made by the house.
- iv. Actual amount required for redemption of the house of house-siste.
- v. Total amount and date of loan taken for the purchase or house site and the amount outstanding against that on date.

- a. Particulars of expenses required to be incurred on the higher education, and
- b. Amount required for meeting marriage expenses, indicating the No. of marriage to be celebrated.
- c. Amount of instalment or instalments last taken if any for house, building of and purchase of house sites (State particulars of amount, dates on which taken.)

12. Amount if any received already for Government for purchase of house sites of house building purposes other than from the provident fund account.

Recommended/Not recommended.

Signature of the Head of
Office of drawing Officer.

Signature of Applicant.
Designation.

No.

The above particulars have been verified to be correct forwarded to the

(in Triplicate)

Certified that/

1. The part final withdrawal has been recommended under rule.
2. I satisfied my self that the conditions prescribed in rules_____ Referred to above have been fulfilled and that the subscriber has produced to me the necessary deeds and papers which are enclosed.
3. The applicant has signed the under taking prescribed in rules and that the same if forwarded herewith.
4. I have verified that the progress of construction of the above and the 2nd/3rd/4th instalment of the withdrawal may be paid.
5. I have satisfied myself that the applicant has not taken any loan/assistance under any scheme sponsored by the of from any other Government source and that the necessary notes has been made regarding the verification of the requirements laid down_____ In case of complete repayment of loan during the service of the subscriber.
6. No part final withdrawal has been granted previously to the subscriber for the purpose and
7. In addition to this part final withdrawal no temporary advance has been granted to the subscriber for the same purpose now.

NOTE. Delete the certificate not applicable.

Certificate in item, 2,3 and 4 above are not necessary if the part-final withdrawal is for higher education or for Betrothal Ceremony or Marriage purpose.

Signature:

Designation:

No.
Sanction of the
Of Rs.

date
(Rupees

the
is covered to the part-final withdrawal

Amount being

Drawn in
Instalment.

Signature:

Designation.

FORM – 40A
(See instruction 4 (i) to (iii) under treasury Rules 17)

District : GUNTUR
Voucher No :
Sub Account No :
State Provident Fund :
Provident Fund :

Bill for withdrawing Final payment/ advance for the provident fund of

Sri/Smt

For the month of _____ in the Office.

1. Name & Designation of the Subscriber ::

2. Pay ::

3. No. & Date of sanction of Letter of Authority. ::

4. Nature of withdrawn ::

a) Final Payment :: Rs.

b) Advance :: Rs.

c) Other :: Rs.

5. Acqittance ::

6. Remarks ::

S.No.	Name of the subscriber And Designation	Fund Amount	particulars of amount drawn	Amount refer
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Station:

Date :

Signature of the drawing
Officer & Designation.

Please pay to

Signature of the messenger.

1. Certified that I have satisfy myself sums included in bills (Form 40-A) drawn One/two/three months previous to this date in favour of member accounts No. _____ with the exception of these detailed (of which the total has been refunded by deduction in this form) have been disbursed to the proper persons and that acquittance have taken and filed in my office with receipt stamps duly cancelled for every payment.
2. Certified that the balance in the funds at the credit of Sri _____ of the date of withdrawn covers the sum in this bill.
3. Certified that the amount asked from the bill as required to meet the yearly premium due on in respect of policy No. _____ with the company limited _____ in policy/policies in question has been assigned to the Government of A.P. and in the custody of the ZPP for the detailes, of the policy/policies proposed to be taken has been communicated to and accepted by the Zilla Parishad.

S.No.	Name of the Fund	Subscriber Account No.	No. of policy	Name of the Company	Due date of premium	stock No.
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4. Certified that in respect of withdrawals made in bill (Form-10A) one/two/three months previous to the dates towards a payment of insurance premium the original premia receipt have been within one month of the date of withdrawals forwarded to the ZPP for duty produced to me for with the receipt and that necessary and orsement have been made on the receipt to that effect that the abetment of income tax is admissible.
5. Certified that the member of policies from the GPF Dues not exceed fours the number of policies financed from the GPF exceeded four as these were accepted prior to 16.8.98.

Pay Rs.

Signature of Drawing Officer,
And Designation.

District Audit Officer,
State Audit.